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MJ BizCon[®]

Information Manual



Thank you for participating in the Hall of Flowers Experience at MJBizCon

As the show approaches, there are a few important items and deadlines that you need to be aware of to ensure that your show participation is both a productive and successful experience.

Important Dates

September 1	Submit logo to molly.mcelwain@mjbiz.com
September 6	Lead Retrieval Price Increase
October 13	Submit graphics to molly.mcelwain@mjbiz.com
October 13	Register your onsite staff
October 17	Advance Warehouse Opens
November 8	Last day to order Lead Retrieval
November 9	Last day shipments accepted to the Freeman Advance Warehouse
November 13	Shipments to Show Site accepted

New This Year: We have streamlined **Exhibitor Insurance** by including it on your invoice. No more back and forth, no reminder emails, no scrambling at the last minute to send us your proof of insurance, it's included!

What is included in my booth?

- 1 High Top Rectangular Table (46" L, 20" W, 40" H) & 2 Bar Stools
- 5-amp Electrical drop
- Digital Showroom in MJBizCon Online
- 4 Comp Expo Only Passes for staff
- Online scheduling tool to manage meetings with attendees
- Carpet & Wastebasket

Important information regarding the Hall of Flowers at MJBizCon

<u>Material Handling</u>	Material Handling is NOT included with your booth stand package. If you are shipping items to your booth, you can find material handling pricing HERE . You will be billed through Freeman for material handling.
<u>Shipping Labels</u>	If you are not hand carrying your items and shipping your items for your booth stand, we highly recommend sending your items to the Advance Warehouse. Make sure to place an Advance Warehouse shipping label on each piece you are shipping. If shipping to show site use the label provided HERE .
<u>Carpet</u>	Standard black carpeting will be provided for your booth at no charge.
<u>Cleaning</u>	Your stand will be vacuumed at no charge on Tuesday evening.
<u>Appointments</u>	Utilizing the scheduling appointment tool through Map Your Show you will be able to control your appointment schedule, allocate staff resources appropriately, determine meeting types (on-site or virtual) and much more. Access the how-to-guide for this tool HERE .
<u>Map Your Show</u>	The information of an attendee will be shared with the Hall of Flowers exhibitor when they schedule an appointment. To track leads in Map Your Show, you will need to pay an upgrade listing fee.
<u>Graphics</u>	You must provide graphics if you would like something on your backwall. Submit graphics to Molly.McElwain@mjbiz.com no later than Friday, October 13, 2022. Please note ID signs are NOT provided. 2-Meter back wall specs- 78-1/8" x 95-3/16" (x1) and side panels 19-1/2" x 95-3/16" (x2). 3-Meter Corner Back Booths (only two back corner booths) 117-3/16" x 95-3/16" and side panels 19-1/2" x 95-3/16".

- Housing** Book your hotel room [HERE](#) through onPeak, the official hotel provider endorsed by MJBizCon 2022. Note: onPeak is the only hotel provider endorsed by MJBizCon 2022. If you are contacted by other third-party companies offering hotel assistance, please be aware they are not endorsed by our event. Entering into financial agreements with these companies can have costly consequences and are not protected by event management.
- Logo** Submit your company logo to Molly.McElwain@mjbiz.com. Logo **MUST** be submitted in a High-Resolution Vector File, AI or EPS **AND** as a PDF or JPG.
- Lead Retrieval** Capture your leads by purchasing [Lead Retrieval](#).

Cannabis/ THC/ CBD Policy

These rules and regulations will be strictly enforced

No cannabis/ THC/ Hemp products, including flowers, seeds, concentrates, topicals, or edibles, may be sold, displayed, or distributed, including as free samples, at the LVCC. Smoking or consuming cannabis products, THC, or hemp at the LVCC is strictly prohibited and violators will be trespassed from the LVCC property. Event management will actively monitor and prohibit the use, sale, display, or distribution of cannabis/ THC/ Hemp products at the LVCC by its exhibitors and show attendees. No edible CBD products may be sold or distributed at the LVCC, including as free samples, regardless of the THC concentration of the products. Non-edible CBD products, such as oils and topicals, may not be sold at the LVCC but may be distributed or provided as free samples on the condition that the product is not adulterated or misbranded in any way. Smoking CBD products at the LVCC is strictly prohibited and violators will be trespassed from the LVCC property. You can find the full list of prohibited items [HERE](#).

Move-in/ Out Schedule

Monday, November 14

7:00 a.m. - 6:00 p.m. Registration Open Lower South Hall **ONLY**

Tuesday, November 15

7:00 a.m. - 6:00 p.m. Registration Open
8:00 a.m. - 6:00 p.m. Hall of Flowers Stand set-up South Halls Upper & Lower
Upper South Halls- 9708

***All stands must be complete by Tuesday, November 15 at 6:00 p.m.**

Wednesday, November 16

7:00 a.m. - 6:00 p.m. Registration Open South Halls Upper & Lower
10:00 a.m.- 6:00 p.m. Exhibit Halls/ Hall of Flowers Open South Halls Upper & Lower

Thursday, November 17

8:00 a.m. - 6:00 p.m. Registration Open South Halls Upper & Lower
10:00 a.m. - 6:00 p.m. Exhibit Halls/ Hall of Flowers Open South Halls Upper & Lower

Friday, November 18

8:00 a.m. - 3:00 p.m. Registration Open South Halls Upper & Lower
10:00 a.m. - 3:00 p.m. Exhibit Halls/ Hall of Flowers Open South Halls Upper & Lower
3:00 p.m. - 11:00 p.m. Hall of Flowers Move-out South Halls Upper & Lower

If you have any questions, please do not hesitate to contact us!

We look forward to seeing you in Vegas!