

Welcome to the **MJBizCon 2024** Exhibitor Services Manual! The information in the pages below is designed to help guide exhibitors through the planning process of exhibiting at MJBizCon 2024. Schedules and deadlines as well as links to additional information, online ordering sites, and downloadable printable order forms are included for your convenience.

The Main Menu is designed so clicking on a topic will automatically transport you to that section of the manual. Also, each page includes linked tabs at the top to help you navigate back to the Main Menu or to another section of the manual.

We encourage you to thoroughly review this document, especially those areas that pertain to you and your booth and ask questions about any areas you need further clarification on.

GENERAL INFO

DATES & TIMES

Move-in

Sunday, December 1, 2024	1:00 PM – 6:00PM (*Show Management approval required)
Monday, December 2, 2024	8:00 AM – 1:00 PM (Booths 400 sq.ft. or larger ONLY)
Monday, December 2, 2024	1:00 PM – 6:00 PM All exhibitors
Tuesday, December 3, 2024	8:00 AM – 6:00 PM

**Exhibits that are 800 sq.ft. or larger, have heavy machinery or large shipping containers: submit requests to move in on Sunday 12/1 1:00pm-6:00pm to operations@mjbiz.com.*

- All credentialed exhibitors and EAC's are allowed access to the exhibit hall during exhibitor move-in and exhibitor move-out hours.
- Exhibitors arriving after the posted move-in hours will not be allowed into the exhibit hall and must return the next morning.
- All booths must be installed and complete by 6:00PM Tuesday, December 3.

Show Days

Wednesday, December 4, 2024	10:00 AM – 6:00 PM
Thursday, December 5, 2024	10:00 AM – 6:00 PM
Friday, December 6, 2024	10:00 AM – 3:00 PM

Move-out

Friday, December 6, 2024	3:00 PM – 11:00 PM
Saturday, December 7, 2024	8:00 AM – 12:00 PM